

**Memorandum of the Meeting  
Regular Study Session  
Twenty-Sixth Town Council of Highland  
Monday, November 17, 2008**

The regular study session of the Twenty-Sixth Town Council of the Town of Highland was convened at the regular place, the Highland Municipal, 3333 Ridge Road, Highland, Indiana, in the plenary meeting room on Monday, November 17, 2008 at the time of 7:07 o'clock p.m. immediately following a special meeting of the Town Council.

**Roll Call:** Dan Vassar, Brian Novak, Konnie Kuiper and Bernie Zemen were present. Mark A. Herak was absent owing to a job related matter. The Clerk-Treasurer Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

**Also present:** Rhett L. Tauber, Town Council Attorney was present.

Shawn Pettit, of LAMAR Outdoor Adverting, Inc.

**General Substance of Matters Discussed**

1. The Town Council discussed the LAMAR agreement for licensing an LED sign with Mr. Pettit of LAMAR. LAMAR proposed to erect a three single panel LED Sign. The discussion included providing to the Town of Highland some emergency information use and whether or not non emergency public service information could be provided. Further, it was noted that only one sign was located on a public way over which the Town may have jurisdiction. It was still further noted that the sign about which the discussion centered may be located on Waterworks property. The terms of the agreements with other community were discussed, particularly dealing with whether or not there is a provision of periodic increases. It was noted that the license fee had been determined to be \$15,000 annually. A revision related to the possible cost escalator, was also discussed by the Town Council and Mr. Pettit.

It was noted that on the other two properties, the lease agreements were in place. It was further noted that LAMAR required a form of license agreement before it could move forward with the pending zoning reviews.

Mr. Pettit departed at the conclusion of the discussion.

The discussion noted that there any matter would be contingent on the approvals of other governmental bodies.

2. The Town Council discussed the ways and means and pros and cons of making an additional body designated to deal with the Centennial of the Town's incorporation. The discussion included determining how much progress the existing Commission had made on the Centennial of the Town. It was determined to discuss the matter further with representatives of the CEC at the Town Council's next meeting.
3. The Town Council discussed with Ms. Colleen Aguirre, 2922 Churchill Lane, Highland, about her work with a group styled as OPERATION SOS, a volunteer effort to pack and send goods to men and women serving in the US Armed Forces. She previously tendered a letter requesting the Town Council's support financially. She was present in case there were any questions on her request. She noted that the packing would take place at Roxanna School in East Chicago, Indiana, between 2-5p.m. on December 7, 2008.
4. With leave from the Town Council, Fire Chief discussed with the Town Council matters that will cost \$500 or more for the balance of 2008. It was noted that the Works Board Order previously passed by the Town Council regarding the permission of the Town Council liaison, to permit the action to go forward. He presented a list of matters that were pending and budgeted but that were in excess of the \$500 threshold.

The discussion included the merits of having a steel roof system shingles roof replacement rather than tar and gravel shingles at the Central Fire Station.

It was noted that there would be a need to act by the Town Council for those items that were in excess of \$10,000. It was further noted that most of the items were already budgeted and no reason to perceive that the money is not available.

It was noted that the need for uniforms would require an appropriation transfer to the proper line from existing budget.

5. The Fire Chief discussed with the Town Council regarding the bill to repair the siren that had been stuck by lightning. The suggested repair cost was slightly over \$2,000. The Chief did not have identified in his operating budget the money to cover siren repair. There was no guidance offered.
6. The Town Council discussed the progress of the last flood protection project remaining in the Town of Highland, on a 175 foot stretch west of Kennedy Avenue and East of Indianapolis Boulevard. This section was delayed owing to pipeline easements and related issues with BP Amoco, NIPSCO, Marathon, EMRON, Buckeye, and Explorer Pipeline and the railroad.

There were no further discussions or any further matters to come before the Town Council. The regular study session of the Twenty-Sixth Highland Town Council of **Monday, November 17, 2008** was adjourned at 8:33 o'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA  
Clerk-Treasurer